

Requirements to Register for a Walmart Volt Account

Before completing the Volt registration form, you will need an active Walmart-assigned Vendor Number. You can apply for the vendor number here: [Apply to be a Walmart Supplier](#). Please note, it may take a few weeks for you to receive a Walmart Vendor Number.

After you receive a Walmart Vendor Number or if you already have one, you will need to complete the Volt registration form here: [Register for Walmart Volt](#). The registration form will ask for information about your company, including:

- **Shipping Address.** This cannot be a PO box. Suppliers working inside Walmart Stores are required to wear a Walmart Volt badge. All badges for your company will be sent to a single location, and your company will be responsible for distributing them to individual reps. You are also responsible for collecting and destroying the badges of employees who leave your company.
- **Support Information.** Companies are responsible for supporting their employees. When a Field Employee pulls up the Support section in their Walmart Volt app, the support information you've provided in your registration will be displayed.

Once your company is registered in Volt, the person who completed the registration will be your Provider Admin. We encourage you to establish a backup Provider Admin in the event that the primary admin is not available. Your Provider Admins are responsible for the launch and maintenance of the Walmart Volt program for your company. There is a list of specific Provider Administrator Role & Responsibilities in our onboarding guide; the list includes adding/deactivating users and working with your company's IT department to ensure your FieldEmployees are set up to successfully use Volt.

After your Provider Admin(s) establishes user accounts for your Field Employees, the Field Employees will be responsible for setting up their password, completing their certification, and uploading a badge photo for approval. Your Field Employees will also need a mobile device that meets Hardware Requirements for the Walmart Volt mobile app. This will enable the Field Employees to check in and out of Walmart stores.

For additional information, please contact WMVoltAM@walmart.com.